

SERVICE SKILLS AUSTRALIA  
**EXCELLENCE**  
AWARDS



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## ABOUT THE AWARDS

The Service Skills Australia Excellence Awards recognise and celebrate the outstanding contribution made by individuals and organisations in the training and development of the service industries.

The service industries cover tourism, hospitality, events, retail and wholesale services, community pharmacy, floristry, hairdressing and beauty, funeral services and sport, fitness and recreation.

The awards recognise individual trainers, registered training organisations and employers across Australia, who are setting the benchmark in the delivery of quality skills training and workplace learning.

## WHY NOMINATE?

The awards provide a unique opportunity to showcase the achievements of individuals and organisations to fellow industry peers and professionals. It is a chance to share success stories and be recognised as a leader and significant contributor in training and workforce development.

## AWARD CATEGORIES

### **Trainer Excellence Award**

Recognise individual trainers and assessors who strive for excellence, best practice and innovation in the delivery of nationally recognised training that meet the needs of the service industries.

### **Industry Collaboration/Partnership Award**

Recognise registered training organisations and businesses that have formed innovative partnerships to develop programs and strategies that meet the needs of the service industries.

## HOW TO APPLY

Entering the awards is free and easy. Simply download the nomination form, address all of the selection criteria, attach any supporting documents and return your application back to Service Skills Australia by Friday 2 December 2011.

## JUDGING PROCESS

The judging process will be coordinated by Service Skills Australia and the judging panel will consist of three members from within the service industries. The Panel will select award winners based on written submissions. Award winners will be notified and invited to attend the Service Skills Australia Awards Dinner on Monday 27 February 2012 at the Sofitel Brisbane.

## KEY DATES

1 October 2011	Applications Open
20 January 2012	Application Close
January 2012	Judging Process
Early February 2012	Award Winners notified
27 February 2012	Awards Dinner at Sofitel Brisbane



## SUBMITTING YOUR APPLICATION

- Submissions may be typed or hand written
- Ensure all of the selection criteria is addressed. You may submit no more than 5 pages (excluding attachments).
- Download and complete the Nomination Form and attach it to the front of your submission.
- Don't forget to attach any supporting documentation such as student or staff testimonials, references, copies of certificates or prizes you may have been awarded.
- Only attach copies of any certificates to your application. Please do not provide originals.
- Choose how you would like to submit your application:

### **Mail to:**

Service Skills Australia  
Excellence Awards 2012  
GPO Box 4194  
Sydney NSW 2001

### **Deliver to:**

Level 10, 171 Clarence St  
Sydney NSW 2000

### **Email as PDF to:**

Lillian Fattouh  
Event Coordinator  
lfattouh@serviceskills.com.au

## AWARD WINNERS & PRIZES

As well as receiving a trophy, award winners will receive two complimentary tickets to the awards dinner, one return flight to Brisbane and one night accommodation at the Sofitel Brisbane Central.

## TICKETS

Tickets to the Service Skills Australia Excellence Awards Dinner are available to purchase online.

The cost of the ticket is \$143 and includes welcome drinks on arrival, three course meal, entertainment, and great networking opportunities amongst industry peers and professionals.

## CONTACT

To enquire about the awards please contact

Lillian Fattouh

Event Coordinator

Phone: 02 8243 1200

Email: lfattouh@serviceskills.com.au



## **INDUSTRY COLLABORATION/PARTNERSHIP AWARD**

The Industry Collaboration/Partnership Award recognise registered training organisations and businesses that have formed innovative partnerships to develop programs and strategies that meet the needs of the service industries.

### **ELIGIBILITY**

To nominate for the award the applicant must be delivering training which leads to nationally recognised qualifications under the Australian Qualifications Framework national training system.

Employers and organisations applying for this award must be registered and operating in Australia.

Nominations can be made by RTOs or Employers that deliver training for the service industries.

All applications must be endorsed by the director/CEO of the organisation.

### **SELECTION CRITERIA**

#### **Section A - Overview of the collaboration/partnership (maximum 500 words)**

- Provide an overview of the industry sector and who is involved in the partnership/collaboration.
- How does the partnership/collaboration work?
- How did the collaboration/partnership come about?

#### **Section B – Implementation of the collaboration/partnership (maximum 1000 words)**

- Describe the aims and objectives of the collaboration/partnership.
- How is the collaboration being implemented?
- What were some of the challenges that you had to overcome?

#### **Section C – Success stories (maximum 1000 words)**

- What made the collaboration innovative?
- How is the collaboration beneficial to the partners and its employees?
- What benefits does it have on industry and on the community?
- What measures of success were used and how do you demonstrate that the aims of the collaboration were/are achieved?



## TRAINER EXCELLENCE AWARD

The Trainer Excellence Award recognises individual trainers and assessors who strive for excellence, best practice and innovation in the delivery of nationally recognised training that meet the needs of the service industries.

### ELIGIBILITY

To nominate for the award the applicant must:

- be a qualified teacher/trainer employed (or regularly contracted) by an Australian registered training organisation.
- be delivering training which leads to nationally recognised qualifications under the Australian Qualifications Framework national training system
- be a permanent resident or Australian citizen living and training in Australia.

Nominations can be made for individuals by RTOs, colleagues, students or through self nomination.

All applications must be endorsed by the registered training organisation and evidence of qualification must be submitted with the application.

Don't forget to include testimonials from students, fellow staff or management to support the application.

### SELECTION CRITERIA

#### Section A - Overview of candidate (maximum 500 words)

- Provide an overview of the candidate's qualifications and relevant industry experience.
- Tell us why the candidate became a vocational trainer.
- How does the candidate maintain their skills and pedagogical currency?

#### Section B - Training Story (maximum 1000 words)

Tell us the candidates training story with reference to the following:

- Describe why the candidate excels in the delivery of training in their area of expertise?
- How has the candidate been innovative in their approach to training?
- How does the candidate engage with students?
- Describe any student success stories.

#### Section C – Engagement with industry and community (maximum 1000 words)

- How does the candidate engage with industry to develop innovative methods of training?
- How does the candidate engage with the community?
- How does the candidate engage with other VET training professionals?